

Ridge Haven POA
197 Panther Ridge Road
Brevard, NC 28712

September 16, 2015

Dear Members of the Ridge Haven Property Owners Association,

Greetings to All! The Third Annual Meeting of the Ridge Haven Property Owners Association is scheduled for Friday, **October 16, 2015 at 2:00 PM**. The meeting will be held in the **90's Lounge at the Ridge Haven Conference Center** after the Keenagers Conference. Please mark your calendars for the meeting. A second reminder will be sent in early October.

In preparation for the up-coming Annual Meeting, forty percent (40%) of lot owners are necessary for a quorum. This quorum is established by 40% of lot owners being personally present, or by POA ballots in hand at the time of the meeting. Your presence through either of these two methods is very important for our business to be conducted. This year we are providing a ballot form so that you may cast your own vote instead of you having to vote by proxy.

In the event that you will be unable to attend the meeting in person, I am including/attaching a Ballot Form for the election of officers (1 vote per lot, please) and asking you to return that ballot to us by email to janiemo@comporium.net or by regular mail to the above address to be **received no later than October 12, 2015**. There are also items on the form for you to update for our records.

Reminder: ANYONE WANTING TO STAY THE NIGHT AT RIDGE HAVEN AFTER THE OCTOBER 16th MEETING MUST MAKE RESERVATIONS THROUGH THE RIDGE HAVEN OFFICE (828) 862-3916 or Toll Free (877) 862-3916. Hopefully the meeting will not be excessively long.

SECTION 6. QUORUM. A quorum is present throughout any meeting of the Association if persons entitled to cast forty percent (40%) of the votes which may be cast for election of the Board of Directors are present in person or by proxy at the beginning of the meeting. In the event that business cannot be conducted at any meeting because a quorum is not present, that meeting may be adjourned to a later date by the affirmative vote of a majority of those present in person or by proxy. The quorum requirement at the next meeting shall be one-half of the quorum requirement applicable to the meeting adjourned for lack of a quorum. In the event of any adjournment of a meeting to a later date by the affirmative vote of a majority of those present in person or by proxy as herein above provided for, the announcement of the person presiding over such meeting of the time and place of the recessed meeting shall be sufficient notice of the time and place of such meeting.

We look forward to seeing you at the meeting or hearing from you if you are not able to attend.

Blessings to you,

Janie Up De Graff, Secretary/Treasurer
(828) 877-5859

Visit the POA website <http://ridgehavenpoa.org>

RIDGE HAVEN PROPERTY OWNERS ASSOCIATION

OFFICER ELECTION BALLOT

(One vote per lot – Copy this ballot for each lot you own, i.e. two lots two ballots, etc.)

President Kim Conner (2 year term) Other _____

Vice President Tom Osterhaus (2 year term) Other _____

Secretary Tom Osterhaus (1 year term) Other _____

I WOULD LIKE TO BE INCLUDED IN THE MEETING BY WAY OF CONFERENCE CALL

Name of Lot Owner (needed to validate this ballot) _____

Lot number (needed to validate this ballot) _____

The following information is requested for keeping our records current:

Current mailing address _____

Current physical address _____

Phone Number (H) _____ (C) _____ (W) _____

E-mail address _____

Please return this ballot by **October 12, 2015** either by e-mail or regular mail

e-mail to: janiemo@citcom.net

mail to **Ridge Haven POA**
197 Panther Ridge Road
Brevard, NC 28712

You have You do not have my permission to provide this information in a POA directory if we were to decide to make one available to POA members.