

Ridge Haven POA
29 Panther Ridge Road
Brevard, NC 28712

September 16, 2016

Dear Members of the Ridge Haven Property Owners Association,

Greetings to all! The Fourth Annual Meeting of the Ridge Haven Property Owners Association is scheduled for Friday, **October 21, 2016, at 2:00 PM** after the Keenagers Conference. The meeting this year will be held in the **Cassels Lounge at the Ridge Haven Conference Center**. This is a different location than in the past several years. **The Cassels building is the first building on the right past Shepherds Hall**. Please mark your calendars for the meeting.

In preparation for the up-coming Annual Meeting, forty percent (40%) of lot owners are necessary for a quorum. This quorum is established by 40% of lot owners being personally present, or by POA ballots in hand at the time of the meeting. Your presence through either of these two methods is very important for our business to be conducted. This year we are providing a ballot form so that you may cast your own vote instead of you having to vote by proxy.

In the event that you will be unable to attend the meeting in person, I am including a Ballot Form for the election of officers (1 vote per lot, please) and asking you to return that ballot to us by email to revtomost@yahoo.com or by regular mail to the above address to be **received no later than October 16, 2016**. There are also items on the form for you to update for our records.

Reminder: ANYONE WANTING TO STAY THE NIGHT AT RIDGE HAVEN AFTER THE OCTOBER 21ST MEETING MUST MAKE RESERVATION THROUGH THE RIDGE HAVEN OFFICE (828) 862-3916. Hopefully the meeting will not be excessively long.

SECTION 6. QUORUM. A quorum is present throughout any meeting of the Association if persons entitled to cast forty percent (40%) of the votes which may be cast for election of the Board of Directors are present in person or by proxy at the beginning of the meeting. In the event that business cannot be conducted at any meeting because a quorum is not present, that meeting may be adjourned to a later date by the affirmative vote of a majority of those present in person or by proxy. The quorum requirement at the next meeting shall be one-half of the quorum requirement applicable to the meeting adjourned for lack of a quorum. In the event of any adjournment of a meeting to a later date by the affirmative vote of a majority of those present in person or by proxy as herein above provided for, the announcement of the person presiding over such meeting of the time and place of the recessed meeting shall be sufficient notice of the time and place of such meeting.

We look forward to seeing you at the meeting or hearing from you if you are unable to attend.
Blessings to you,

Tom Osterhaus, Secretary
(828) 393-9013

Visit the POA website <http://ridgehavenpoa.org>

RIDGE HAVEN PROPERTY OWNERS ASSOCIATION

OFFICER ELECTION BALLOT

(One vote per lot – Copy this ballot for each lot you own, i.e. two lots two ballots, etc.)

Secretary Tom Osterhaus (1 year term) Other _____

Treasurer Janie Up De Graff (2 year term) Other _____

Due to the fact that our meeting facility does not have phone connections, we will not be able to offer a conference call.

Name of Lot Owner (needed to validate this ballot) _____

Lot number (needed to validate this ballot) _____

The following information is requested for keeping our records current:

Current mailing address _____

Current physical address _____

Phone number (H) _____ (C) _____ (W) _____

E-mail address _____

Return this ballot by **October 16, 2016** either by émail or by regular mail

e-mail to: revtomost@yahoo.com

mail to: **Ridge Haven POA
29 Panther Ridge Road
Brevard, NC 28712**

Yes No I would like a POA directory sent to me by émail.

If your lot(s) is (are) up for sale and you would like for us to post it on our website, please give us your MLS # _____ and realtor _____

Ridge Haven Property Owners Association

October 21, 2016

CALL TO ORDER AND PRAYER

ELECTION OF SECRETARY PRO-TEM

QUORUM

READING OF THE MINUTES OF OCTOBER 16, 2015.

WELCOME TO NEW MEMBERS AND GUESTS

OLD BUSINESS

REPORTS:

1. President
2. Treasurer
3. Road Committee
4. Architectural Committee

NEW BUSINESS

1. Election of Treasurer
2. Election of Secretary
3. Other: Discussion and questions from the members.

CLOSING PRAYER